TOWN OF JAMESTOWN
SPECIAL TOWN BOARD MEETING
October 24 2016 MINUTES

Mayor Schoedinger called the meeting to order at 6:32. Present at roll call were Trustees Jen Lucas, Heather Yahnke, Carolyn Donadio, Chad Droste and Vic Harris. Trustee Lenarcic arrived at 6:50.

APPROVAL OF AGENDA
Trustee Yahnke moved to approve the agenda. Trustee Droste 2nd, which passed unanimously.

ACTION ITEMS
Approval of Design Option 1 for Lower Main Bridge from Rock Sol.
Trustee Donadio moved to approve the Design Option 1 from the proposal from Rock Sol regarding the Lower Main Bridge. Trustee Yahnke 2nd the motion, which was approved unanimously.

Approval of Resolution 10-41, Series 2016, Contractor Approval and award for Drainage and Stormwater Management Master Plan
Trustee Harris moved to approve Resolution 10-41, Series 2016 Contractor approval and award to Ayres & Associates for the Drainage and Stormwater Master Plan
They have worked with Rock Sol and did a great job with modeling and other details on the Lower Main Bridge project. Trustee Droste 2nd the motion, which passed unanimously.

Approval of Resolution 10-42, Series 2016, Authorizing the Mayor to Enter into Agreements with Contractors for the Jamestown Town Square Park Project
Trustee Droste is recusing himself for conflict of interest purposes for the following vote.

Mayor Schoedinger wanted to make sure that the Town Board was comfortable with the mayor signing Purchase orders, as long as they are within the budget. It has taken a long time to get bids. Trustee Harris stated that in cases of multiple bidders the parks committee has reviewed and approved. They have been very involved with the process. He also stated that some of the items did not receive bids.

Trustee Donadio made a motion to approve Resolution 10-42, Series 2016 Authorizing the Mayor to Enter into Agreements with Contractors for the Jamestown Town Square Park Project. Trustee Harris 2nd the motion.
   Ayes: 5 (Trustees Harris, Lucas, Yahnke, Donadio)
   Nays: 0
   Abstained: 1 (Trustee Droste)

Trustee Droste abstained and Trustee Lenarcic was absent for the vote. The motion was approved.

Resolution 09-39, Series 2016, A Resolution to re-allocate Sums of Money approved to increase Amounts Budgeted to the Town of Jamestown, Colorado Roads & Bridges Budget
The contractor came in under budget for the Howlett’s Gulch project, so Trustee Lucas is using the previously approved sums of money to the Roads and Bridges budget for the Andersen Hill culverts as well. Trustee Harris moved to approve re-allocating sums of money approved to increase amounts budgeted to the Town of Jamestown, Colorado Roads & Bridges Budget. Trustee Droste, 2nd the motion, which passed unanimously.
Approval of Water Tap at Rose M subdivision for Brent Healy
Trustee Yahne move to approve a water tap for lot 3 of Rose M, Trustee Donadio Carolyn 2nd the motion, which passed unanimously.

Approval of new bank accounts for Roads/Bridges and Fire/EMS. The Town Clerk stated currently the Town of Jamestown has 3 separate Quickbooks accounts for the General Town Fund, JVFD and Roads and Bridges. In order to streamline the accounts, she and Chris are working with the Representative from Chase Bank to open 2 additional accounts. This will make bank reconciliations more efficient it will be easier to track income and expenditures. Mayor Schrodinger asked that a resolution be created for this approval.

Trustee Droste made a motion to table the approval of new bank accounts until a resolution is created. Trustee Donadio 2nd the motion, which passed unanimously.

Approval for Jamestown Easement offers for CR-94 Project
Mayor Schoedinger said we have been working with Boulder County and Boulder County has been working with their Engineering firm, AECOM and their Property Acquisition Consultants to identify easement areas along public utility areas in order to reconstruct County Road 94. The Uniform Relocation Act dictates how contracts are negotiated and protects the interest of property owners from eminent domain. The County used a formula for calculating the easement offers. That formula is based on appraisal values. The County would like to negotiate with the property owners who have been identified to be along the easement areas.

Mayor Schoedinger requested that the board approve the easement offers for a total of $10,552 with a 20% contingency. Trustee Droste asked how the contingency cost will be paid. Mayor Schoedinger stated that the cost is all coming from the County Road 94 project. Boulder County will reimburse the costs based on what engineer needs. The County told Erika that this would be a capped amount and not the final amount. Some of the amounts may be negotiated down.

Trustee Lenarcic asked how they calculated the land value. Mayor Schoedinger stated that it is based on fair market value as determined by the appraiser hired by Boulder County consultants.

Trustee Droste made a motion to approve the Jamestown Easement offers for the County Road 94 project for a total of $10,552. Trustee Donadio 2nd, the motion was approved unanimously.

Trustee Harris made a motion to adjourn. Trustee Yahne 2nd the motion, which passed unanimously.

Respectfully submitted by,

Kristi Rutledge, Town Clerk

Approved,

Tara Schoedinger, Mayor

*The 10/24/16 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.*