TOWN OF JAMESTOWN
REGULAR TOWN BOARD MEETING
August 15, 2016 MINUTES

The meeting was called to order at 7:11 p.m. Present at roll call were Trustees Chad Droste, Carolyn Donadio, Vic Harris, Ken Lenarcic, Jen Lucas, and Heather Yahnke, and Mayor Schoedinger.

Present in the audience were Barb Byrnes-Lenarcic, Anne Hasse, Steve Edelstein, Interim Clerk Chris Krollick (Staff Finance Specialist), Mary Brown, Bridget Johnson, Tessa (Brandt) Stampes, and Kristi Rutledge.

Approval of Agenda

Trustee Yahnke moved to approve the agenda. Trustee Lucas seconded. The vote was unanimous.

SPECIAL ORDER OF BUSINESS

Interviews of the Two Finalists for the Town Clerk Position

Overview: The two finalists selected by the Board of Trustees on August 1, 2016, Tessa (Brandt) Stampes and Kristi Rutledge, sat for a public interview with the Board. Out of courtesy, each finalist chose to sit outside the Town Hall during the other’s interview. The finalists went in alphabetical order by name: first Kristi, then Tessa. The trustees took turns asking nine pre-selected questions from a prepared handout, while the candidate answered the questions.

Selection of Town Clerk

Overview: For the sake of sensitivity, a written ballot vote was taken by the Board of Trustees to determine the selection of the Town Clerk. These ballots are public record and are available in the Town Hall upon request. The selected finalist was Kristi Rutledge. It was noted that both candidates were to be commended for the caliber of their backgrounds, as well as their effort. The selected finalist was Kristi Rutledge.

Trustee Droste moved to appoint Kristi Rutledge as Town Clerk for the Interim period of six months, effective August 29, 2016. Trustee Donadio seconded. The vote was unanimous.

The current Interim Town Clerk, Chris Krollick, successfully administered the Oath of Office to Kristi Rutledge.
ACTION ITEMS

Approval to spend $730 from Boulder County towards Recycling Day

Overview: Trustee Lenarcic proposed a Jamestown Recycling Event for Hard-to-Recycle Items for three hours on October 1st, funded by the $730 made available by the county, and in partnership with Green Girl Recycling. The cost would be $550 to the Town. Could use additional funds from the county to help people with the cost of certain items. Erika Archer (Town staff) would help with communications regarding a survey and acceptable items.

Trustee Harris moved the Town have a Recycle Day focused on hard-to-recycle items on Saturday, October 1st, 2016, And that the Town would spend the $730 from Boulder County on the event. Trustee Droste seconded.

Further Discussion: Trustee Lenarcic said that there would be no bonfire.

The vote was unanimous.

Approval of Resolution 08-34 Accepting DHSEM DEF Grant

Discussion Overview: This Disaster Emergency Fund Grant for $354,712 from the Colorado Department of Homeland Security Emergency Management is for qualified disaster efforts and is to be used for flood recovery. Since these are state funds, they do not come with the same hoops that federal funds have (i.e. Davis Bacon).

Trustee Droste moved to approve Resolution 08-34 Accepting DHSEM DEF Grant for $354,712. Trustee Harris seconded. The vote was unanimous.

Recovery Manager Transition Update

Discussion Overview: The Boulder County Collaborative (BCC) has posted a job description for a position that would potentially support Tara Schoedinger’s eventual transition out of the Flood Recovery Manager role. This position would be overseen and funded by the Collaborative. Lyons is simultaneously looking for similar support from the BCC. Tara stated that her biggest role and commitment before leaving her position is to ensure that the Town is not strapped with a large bill at the end of the recovery, and that she wants to make sure that the unwritten agreements she has with the different agencies are upheld.
ADJOURN

Trustee Droste moved to adjourn. Trustee Donadio seconded. The meeting adjourned at 8:59 p.m.

Respectfully submitted by,

[Signature]

Erika Archer, sitting in for
Chris Krolick, Interim Town Clerk

Approved,

[Signature]
Tara Schoedinger, Mayor

*The 08/15/16 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.*