Mayor Schoedinger called the meeting to order at 7:10 p.m. Present at roll call were Trustees Chad Droste, Vic Harris, Ken Lenarcic, Jen Lucas, and Heather Yahnke. Trustee Donadio was absent.

Present in the audience were: Tim Stokes, Chris Krollick, Casandra Kelting and partner, Anne Hasse, Tessa (Brandt) Stampes.

Approval of Agenda:

Trustee Harris moved to approve the agenda. Trustee Droste seconded.

Discussion Overview: Discussion of whether to move the Community Updates first and the Special Order of Business later.

Trustee Harris moved to amend the agenda to move the Community Updates first and the Special Order of Business at the end. Trustee Droste seconded. Unanimous vote for approval.

Approval of the July 5, 2016 Minutes

Trustee Yahnke moved to approve the July 5, 2016 Minutes. Trustee Lucas seconded.

Ayes: 5 (Trustees Harris, Lenarcic, Lucas, Yahnke)
Nays: 0
Abstained: 1 (Trustee Droste)

Clerk and Treasurer Report

- 2016 Q2 941 tax, unemployment insurance and state tax withholding filed and paid.
- 2015 Q4 941 filed with letter of explanation to try to avoid fees/interest for not filing by 1/31/15.
- Salary and payroll tax for clerk has not been properly allocated across funds since Jan 2013. (Approx. amounts due to General Fund: Water Ops - $2000, Fire - $850, Roads & Bridges - $425)
- Funds budgeted for transfer from GF to Water Ops for capital reserves since 2014 were never transferred. (Estimated 2014-16 total is $7,800)
- To the end of July there is a total budget savings of $4,900 across all four funds relating to Town Clerk salary, after accounting for Mary Ellen’s final payout, despite the budget corrections.

Announcements

- Mayor Schoedinger announced there is Small Communities Workshop on Thursday, August 18, 2016.
- Public Hearing Date for Fike Subdivision will need to be reset due to lack of quorum. Will need to schedule another BOT Meeting August 8, 2016 at 6:00 p.m. to set date. Hearing needs to be September 12th to have a quorum.
Community Updates

LTRP Implementation Team: Trustee Lucas stated that the group working on the Howlett’s Gulch open space agreed to scale down and use GoCo Funds. They will return with a clearer plan. The Community Garden group is interested in pursuing funds through Lefthand Brewery. In addition, the Implementation Team’s term is up (believes in August) and they need to discuss whether they want to renew.

LUHAC: Trustee Lenarcic referenced a report distributed to the board. A written report was distributed to the Board and is attached to this record.

*Please visit the August 1, 2016 Community Presentation to read the Flood Recovery Updates on the following topics (on the Town Web site at http://www.jamestownco.org/community-meetings):*

- Tank Projects
- Water Operations: Tim Stokes (Water Committee Chair) discussed report distributed to the Board separate from Powerpoint presentation.
  - Projected budget is in the black and is over $1000
    - They require vent pipes to be covered with different mesh, additional seals on 3 vault doors, the water fountain was not pulling chlorinated water, turbidity issue.
    - All are easy fixes (with the exception of the seal on the tank and turbidity issue).
    - EPA is taking stricter stance, especially on turbidity issue, probably due to Flint.
    - The flood affected turbidity through the need to replace sand filters and schmutzdecke. Working to restore and help State understand flood-related for the purpose of fiscal help.
- Town Square Park
- Gillespie Gulch
- James Canyon
- Road Updates
- Irrigation Ditch
- HMGP: Buyouts, Elevations Grant, Lower Main Bridge, and Rain Gauge
- Drainage and Stormwater Grant

**SPECIAL ORDER OF BUSINESS**

**Town Clerk Applications**

At 8:34 PM, Trustee Harris moved to enter Executive Session for consideration of documents protected by the mandatory nondisclosure provisions of the Open Records Act under C.R.S. Section 24-6-402(4)(g) concerning the applications for the Town Clerk position. Trustee Yahnke seconded. Unanimous vote for approval.

At 9:17 p.m., the participants in the Executive Session returned. Participants in the Executive Session were Mayor Schoedinger, Interim Town Clerk Chris Krolick, and Trustees Chad Droste, Vic Harris, Ken Lenarcic, Jen Lucas, and Heather Yahnke.

Trustee Lucas made a motion that Kristi Rutledge and Tessa Stampes be designated as finalists for the Town Clerk & Treasurer position and be invited to interview with the Board at August 8th, 7:00 p.m. Trustee Droste seconded. Unanimous vote.
Trustee Droste noted a special thanks to all applicants who applied for the Town Clerk position.

OPEN FORUM

Anne Hasse stated that a loud party the previous Saturday night kept her awake until 1 AM and warned that she will call the sheriff if it happens again.

ACTION ITEMS:

Approval of Water Tap Application for Tim and Wendy Stokes (3 Main)

Trustee Lenarcic moved to approve the Water Tap Application for Tim and Wendy Stokes (3 Main) with the current discount for the Waterline Extension Project (Total fee: $4K), as written. Trustee Harris seconded. Unanimous vote for approval.

Approval of Resolution 8-33, 2016 for Town Facility Rental Agreement to correct errors (Resolutions 29/30 2015)

Trustee Droste moved to approve Resolution 8-33, 2016 for Town Facility Rental Agreement to correct errors in Resolutions 29/30 2015. Trustee Harris seconded. Unanimous vote for approval.

Approval to move the Water Operations bank account from Wells Fargo to JP Morgan Chase

Trustee Droste moved to approve moving the Water Operations bank account from Wells Fargo to JP Morgan Chase. Trustee Lucas seconded. Unanimous vote for approval.

COMMITTEE REPORTS

Fire and EMS: Trustee Yahnke stated that five JVFD firefighters served at the Cold Springs Fire. The ISO Audit also took place on Friday. No results yet.

Elysian Park: Trustee Harris stated that they are waiting on bids from Joe for the stairs, Arne Metzger for path and Loie for the gate and fence. There is also a new volunteer to empty the garbage. Trustee Lucas added that Craig Brown had previously volunteered to make a replica of the hitching post and asked if it had moved forward.

Town Hall: Trustee Lucas stated that she would like to learn the status of the gutters when Trustee Donadio returns.

LWOG: There was a written report covering precipitation in Colorado, changes in bylaws, funding and outreach, Implementation Grant and James Canyon Planning Grant. A written report was distributed to the Board and is attached to this record.

Consortium of Cities—Meeting on Wednesday

IMA – Meeting dedicated to debriefing on Cold Springs Fire. They were preparing for the fire to move toward Boulder. A written report was distributed to the Board and is attached to this record.
ADJOURN
Trustee Droste moved to adjourn the meeting; this motion was seconded by Trustee Yahnke. The motion carried unanimously and the meeting was adjourned at 9:36 p.m.

Respectfully submitted by,

Chad Droste, Town Clerk Pro Tem

Approved,

Tara Schoedinger, Mayor

*The 08/1/16 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.
LUHAC: Board of Trustees Report: Monday, August 1, 2016

LUHAC met on Tuesday, July 19, 2016 6:30 p.m. Town Hall

LUHAC Actions:

GROUP Project:

LUHAC decided to resume work on the 2009 Subdivision Ordinance/Pamphlet Revisions as a Group with the “Small Working Group” leading the effort.

First Step: Craft a Subdivision Ordinance/Pamphlet Survey to be circulated on “Jamestown Speaks.”

Small Group Projects: UPDATES

ADU Ordinance: Presented to BOT – 7/18/16: Revisions made based on BOT discussion.

Next Step: Town submits Ordinance to the Town Attorney; BOT Approval: 8/1 Meeting (tentative)

Subdivision Ordinance/Pamphlet Revisions: In Progress (See Group Project above)

HIRA (Leese Study):

Section 6: Opportunities for Improving the Town’s resilience, safety and sustainability.

Review/Prioritize: 15 Opportunities noted by Leese: Initiate Action Items based on Prioritization.

Next LUHAC Meeting:

Tuesday, August 16, 2016 6:30 p.m. Town Hall

Respectfully submitted,

Barbara Byrnes-Lenarcic

Assistant Chair, LUHAC
August 1, 2016

Committee Report: LWOG (Left-Hand Watershed Oversight Group)

The LWOG meeting took place on July 19th, 2016

Presentation: Roy Rasmussen, NCAR Senior Scientist gave a very interesting presentation titled "High Resolution Climate Modeling of Western Snowpack Trends". Ray has been studying rain and snowfall in Colorado for the past 25 years and more recently has been looking at the effects of global warming on Colorado watersheds. Historically, 81% of snow and rainfall evaporates. Over the next 50 years the average temperatures are expected to increase by two degrees Fahrenheit this will result in more rain and less snow and a prediction that 83% of precipitation will evaporate. Impacts on watersheds in general are expected to be minimal due to an overall anticipated increase is precipitation.

Bylaws: LWOG has revised bylaws to include updated goals and a new attendance policy per discussion at the July board meeting. An email was sent to the board on 7/11/2016 with proposed revisions in order to solicit feedback prior to the board meeting. Edits will be compiled and resubmitted to the board on Tuesday 7/19/2016 and hard copies will be provided at the meeting. In order to change the bylaws, a notice of at least one meeting is required, thus the vote on changing the bylaws would need to occur at the August meeting.

Update on Fundraising and Outreach Committee: LWOG has been notified by Lucky’s Market that LWOG was selected as one of the Quarter 3 Bags for Change partners!

Bags for Change is an in-store quarterly fundraising program where our shoppers receive a wooden dime for every reusable bag they shop with. Customers can then donate that wooden dime to one of three local nonprofit organizations. From 8/14-11/5, shoppers will be able to donate to one of the three Bags for Change partners. Typically the program can raise anywhere from $500-$2000.

Jessie Olson plans to give presentations/discuss funding needs with Left Hand Ditch Company and Left Hand Water District Boards in July and submit formal request for funding to SVLHWCD and Boulder County.

Reach 3b Implementation Grant: The Reach 3b project is underway and draft concept designs are nearly complete. In June, the design team met to discuss possible alternatives and we determined that we needed additional information from Boulder County permitting office in order to move forward with a preferred alternative. The team plans to follow up with Boulder County and submit a revised concept design in mid to late July. Upon receipt, I will distribute the plan set to the Board and public for review and comment. The project team plans to submit applications for Boulder County and Corps permits in mid to late July.

NRCS-EWP and CDBG-DR Implementation Grant Update: Designs are underway for projects in Upper Lefthand, Streamcrest and Ranch project areas. These projects are led by Otak design team. The primary task remaining to begin the designs within the other project areas is to acquire signed copies of the landowner participation agreements. Jessie met with all landowners in the 41st Street project areas, and has only two remaining landowners that need to turn in signed copies. Chris Wiorek is reaching out to landowners in his neighborhood for the 81st street project. We’re still working on getting support in the 63rd street project area and will increase outreach efforts in this area over the next couple months. We anticipate having 15% designs available for public/landowner review for all project areas by the end of July or early August.

James Canyon Planning Grant: The design team is finalizing the designs which will be combine and submitted in a bid packet with road construction later this summer.

Thank you,
Ken
Submitted July 30, 2016
August 1, 2016

Committee Report IMA (Inter-Mountain Alliance)

The IMA met at the Poorman Four Mile Fire station on July 28th.

**TOPIC – Cold Springs Fire Debriefing**

Boulder OEM did a watershed analysis of the Cold Springs fire area: 3/4 is in the North Boulder Creek watershed and 1/4 is in Middle Boulder Creek’s. They did hydrophobic testing, consisting of how long it takes water to soak in a burned area. The results were favorable indicating that soils could sustain vegetation and resist debris flow. Tufting at the top of trees was noted. This indicates that fire was not extremely hot. National Weather Service reduced the flash flooding threshold for the Cold Springs fire area, which is good news. CSU Extension is working on a seed blend, different from that used for the Four Mile fire, as the altitude for this burn area is 8300’. A CDOT geologist came out and confirmed that there is not a big risk for debris/mudslides. Kudos to Wildfire Partners; all the homes in the burn area which they advised on mitigation did not burn.

The Nederland volunteer disaster behavioral health team on call made up of local qualified folks was very good at seeing and communicating needs; there was not a lot of need. Those manning ESFs in the EOC thought and worked together as a team. The Indian Peaks Radio Club was tied in with incident command and worked well with BCARES at EOC.

At the shelter, Salvation Army fed everyone, Public Works set up cots, the Nederland Food Pantry and Clothes Closet provided other necessary food and items and was manned throughout the disaster. It worked well to have two gyms, one for people with pets, and one for people without pets. It was also great to have showers at the high school.

It worked well when Red Cross supported local capability and when all agencies present worked with the community as a team to meet needs.

Last night (July 28th) Health and Human Services set up a successful meeting connecting people who didn’t lose their homes in the Cold Springs fire with residents from Four Mile, who have perspective on having gone through a fire. Vouchers will be offered to nine individuals who lost homes. 9 homes were lost, 4 of them cabins or second homes; 5 were local resident homes. The array of needs is great. There are personal “Go Fund Me” pages.

The Disaster Assistance Center actively reached out to those who lost their homes, which put a human face on the help offered. Family and friends were deeply appreciative of this gesture.

Foothills United Way has given $13-14k. The mental health vouchers will continue and cover acupuncture and massage therapy as well. HHS gave $20k to 117 households for food assistance vouchers and gift cards.

It was noted that the chain of command activation didn’t work—the Nederland town manager was not contacted. The community center director, Dawn, was notified by the Red Cross, but should have been one of the first notified.

SUVs (spontaneous unaffiliated volunteers) were managed right from the start and it worked really well. Notification on the OEM website directed people to register if they wanted to help later; SUVs were asked to hang on until their services could be used, after the fire was well in hand. Mary and Julie are in charge of this and monitor the Cold Springs Assistance Facebook page managed by local Janette Taylor.
The Cold Springs Fire animal evacuation was the largest in Boulder County history. (In contrast, there were only 30 people in shelters out of 2,000 evacuated.) Evacuation worked well to Gilpin and secondarily to Boulder County Fairgrounds, just a week before their fairs began.

Please let me know if you want to see the entire minutes for the meeting:

Thank you

Ken